Curriculum Vitae - Ing. Peter Lutišan

Personal details



Age: 27
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Education

2003 - 2008
University of Žilina, Faculty of Special Engineering, Žilina
Field of study: Civil Security

1995 - 2003
Gymnázium Varsavská cesta 1, Žilina
Field of study: math / natural science

Employment history

2011 – Present
Self employed: Graphic Arts and Printing

2009 – 2010 **Redosta-SK, s. r. o.** **Bytča, Slovakia**
Job Title: Graphic
Responsibilities: Creating, validating and optimizing websites (PHP, HTML, Flash), print graphics (catalogs, flyers, business cards etc.). Preparing and delivering advertising campaigns for major companies in the region (Tipsport, Walmark, etc.)

2008 – 2009 **Westminster, s. r. o.** **Prague, Czech republic**
Job Title: Manager of subscription
Responsibilities: manage database of magazine subscribers INSIDE IT (about 2 500 contacts), create a new database of subscribers of the magazine INSIDE LG (9 000 subscribers), contribute to the business activities of both magazines - subscription campaign, subscription billing, customer care communication, send e-mail newsletter to more than 10 000 emails and production activities - input magazine to print, communication with graphics, graphic design assistance, translating etc.

2007 – 2008 **Cinemax, a. s.** **Bratislava, Slovakia**
Job Title: Operations Manager
Responsibilities: Management and personnel administration of temporary workers, warehouse management, invoicing, daily records of sales and accountability for cash (sale of tickets and buffet). Organize of events to increase publicity of films.

2006 – 2007 **Lionbridge Slovakia** **Žilina, Slovakia**
Job position: DTP Specialist
Responsibilities: Specialist in DTP (desktop publishing) is responsible to technical processing and localization and translation of technical and specialized publications. I worked on many projects for lot of customers like Samsung, Siemens, Rockwell, Honeywell etc.
References: Michal Koleštík - Vendor Manager, Lionbridge Slovakia, Dolné Rudiny 1, Žilina

Skills

Computer skills - user:
Adobe Dreamweaver – advanced
Adobe Flash – advanced
Adobe Illustrator – expert
Adobe InDesign – expert
Adobe Photoshop – expert
Corel PHOTO-PAINT – advanced
Corel DRAW – expert
Microsoft Access – advanced
Microsoft Excel – expert
Microsoft FrontPage – advanced
Microsoft Outlook – expert
Microsoft Powerpoint – expert
Microsoft Word – expert

Computer skills - programmer:
HTML – advanced
CSS – advanced
PHP – advanced
actionscript – basic
javascript – basic

Language skills:
English – advanced
French – basic

Other knowledge, skills and interests:
Harmless, trustfuly, communicative, accountable, hardworking, creative and highly motivated young man who is looking for a responsible job where he can use all abilities and capabilities of his mind.

Driving license:
B category; 10 000 km driven